



HUGH NGUYEN

Orange County Clerk-Recorder

County Administration South
601 N. Ross Street, Santa Ana, CA 92701 | (714) 834-2500

WELCOME

Newsletter - August 2019

Thank you for your interest in the Orange County Clerk-Recorder Department's newsletter. We will be bringing you periodic updates on the latest news, information and events affecting the department. I am honored and privileged to serve as your County Clerk-Recorder. Please contact my office at (714) 834-2500 or visit us at ocrecorder.com for more information about the department or the services provided to the public.

Sincerely,

*Hugh Nguyen
County Clerk-Recorder*

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Mark Your Calendars:

September 21 - Special Saturday Opening

October 14 - Columbus Day (office closed)

October 26 - Special Saturday Opening

[OC Weddings Mobile App](#)



Don't forget to download the OC Weddings app.

For more information about this app click [here](#).



Effective September 3, 2019, the Clerk-Recorder Department's Santa Ana location will be inside the new County Administration South building.

CLERK-RECORDER'S SANTA ANA LOCATION MOVING TO NEW COUNTY ADMINISTRATION SOUTH BUILDING

Clerk-Recorder Hugh Nguyen is proud to announce that the Clerk-Recorder Department will be serving the public at its new home inside the County Administration South building in Santa Ana, which is home to the County Service Center. The ribbon cutting and dedication for the County's much anticipated innovative building was held this past Wednesday by the Orange County Board of Supervisors. The new Clerk-Recorder Department location is located at 601 N. Ross Street, Santa Ana, CA 92701 and will open its doors from 8 a.m. to 4:30 p.m. on September 3, 2019 to serve the public.

The new office will offer customers the ability to obtain birth, death and marriage certificates, file a fictitious business name statements, record real property documents, notary registrations and much more. In addition, customers will also be able to obtain services from other agencies such as the County Treasurer-Tax Collector, the County Assessor, Health Care Agency- Environmental Health and OC Public Works.

"I am excited to move into the new County Administration South building," Orange County Clerk-Recorder Hugh Nguyen said. "It is a beautiful facility and the public will now be able to conveniently obtain a variety of services all at one location instead of having to visit several locations. The new building will be a great place for staff to work in with lots of natural light and visually pleasing."

The County Administration South Building is the first phase of a 20-year Civic Center master plan envisioned to improve the County's operational efficiency. The new building is a 250,000 square foot, 6-story office tower. It has two levels of underground parking and features a 7,200 square-foot conference center.

The Department is moving from the Hall of Records which was built in 1959. The building was originally named the Engineering and Finance Building. The Clerk-Recorder Department moved into the Hall of Records back in 1971. For 48 years, the office provided the public important services such as issuing birth, death and marriage certificates, document recording services, official records, and the filing of fictitious business name statements.

For more information about the services available at the Orange County Clerk-Recorder Department, please visit us at OCRecorder.com.

OCRecorder.com



Our North County Branch Office team was ready to serve customers during our last special Saturday opening. Don't miss the next one!!

SATURDAY HOURS PLANNED FOR SEPTEMBER 21

The Clerk-Recorder Department will once again open its doors to the public on September 21, 2019 for its once-a-month Saturday hours. The department's branch offices in Anaheim and Laguna Hills, as well as the Old County Courthouse in Santa Ana, will be open from 10 AM to 3 PM.

Customers will be able to obtain marriage licenses, have marriage ceremonies performed, submit passport applications, purchase passport photos and obtain vital and official records. Please note vital and official records are only available at the department's North and South County branch offices.

The Orange County Archives will also be open from 10 AM to 3 PM. The Archives are located in the basement of the Old County Courthouse in Santa Ana. For more information, please visit us at:

OCRecorder.com

COMMUNITY OUTREACH

During the month of August:



I had staff host a meeting in Rancho Santa Margarita where County librarians had the opportunity to learn about the passport application process and about the services that we offer. About 33 librarians attended the meeting. The purpose of the meeting was to help the librarians have the answers to provide answers to commonly asked questions by members of the public regarding passport services. I would like to thank everyone for their attendance, interest and enthusiasm.



Congratulation to Doonan Materials Handling Solutions on their grand opening in the City of Buena Park. I had staff attend the ribbon cutting ceremony and had them wish them the best on my behalf.



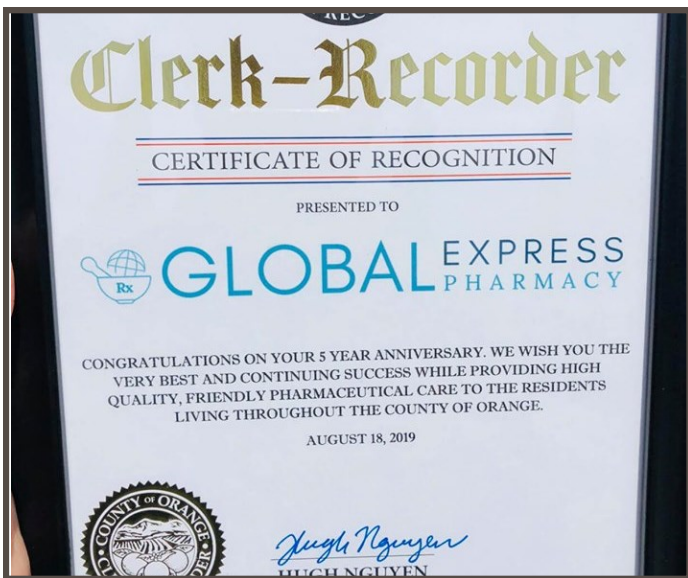
I had staff join Jim's Music Center during their ribbon cutting ceremony in the City of Tustin. I wish them continued success. They have been serving the community for over 50 years.

COMMUNITY OUTREACH

During the month of August:



I had staff host an informational booth at the Bride World Expo which was held at the Sheraton Park Hotel in the Anaheim Resort. Staff was on hand to inform future brides and grooms about the marriage process and how to obtain their marriage license for their big day. It was a well attended event.



Congratulations to Global Express Pharmacy on their five year anniversary. I had staff present Dr. La with a certificate of recognition to mark the occasion. I wish you many more years of success!!



Congratulations to Agnes Beauty and Wellness on their ribbon cutting ceremony in the City of Huntington Beach. I had staff join them at the event and wished them continuing success on my behalf.

COMMUNITY OUTREACH

During the month of August:



Congratulations to Resource MFG on their ribbon cutting in the City of Lake Forest. I wish you the very best in providing quality talent to the business community in Orange County.



I attended the ribbon cutting ceremony for the County Administration South Building. The new building will house my department and will also be home to the County Service Center where my staff will serve the public along with the treasurer-tax collector, assessor, public works and Health Care Agency.



I would like to thank the Asian Business Association Orange County - ABAOC for inviting me and my staff to participate at this year's 2019 Business Convention. It was a pleasure to inform attendees about our services and locations.

AWARDS AND RECOGNITIONS

EMPLOYEE
OF THE
MONTH



CHARLES TERREBONNE

Each month we recognize an employee who goes above and beyond their normal duties and offers excellent service to our customers. The Employee of the Month receives a certificate of recognition, has their name placed on a recognition plaque and may dress casual during their month of recognition.

It gives me great pleasure to announce Charles Terrebonne as Employee of the Month for August.

Charles verifies the accuracy of all the information extracted by the Auto-Indexing program and makes necessary corrections to the index. He confirms that the recording label information regarding Documentary Transfer Tax and City Code are accurate and match the information on the document and reports any discrepancies. He creates work orders on incomplete documents that are recorded. Charles is well versed in his tasks; he knows all the fastest function keys and gets the most out of computer and Auto-Indexing programs.

Charles works hard, he has a great work ethic and even arrives early to work on a daily basis. His daily productivity is consistently high, his fellow coworkers and supervisor have come to rely on his output on a daily basis. He can be counted on to finish the job. He is a great example to his coworkers and exemplifies our commitment to fast and efficient service to our customers.

Please join me in congratulating Charles on his achievement!

OCRECORDER.COM

CUSTOMERS ARE SAYING...

In this section we will share what customers are saying about us. We strive to provide the best customer experience each and every time a customer visits our offices.

We received the following comment cards from customers who visited our North County branch office in Anaheim. We would like to thank all of our North County staff for delivering great service to these customers. Great job!!

North County

1. Please rate our service in the following areas.

	Outstanding	Good	Average	Fair	Poor
Promptness	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Courtesy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Efficiency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. How would you rate our overall service?
(Please circle your selection)

Outstanding Good Average Fair Poor

3. Date of your visit: 8-16-19

4. Reason for your visit?
Copy of birth certificate

5. How long did you wait in line? 0 minutes

6. Do you have any suggestions to improve our services?
Everything was super easy. Everyone was very friendly and Vanessa at the front desk was kind and extremely helpful.

North County

1. Please rate our service in the following areas.

	Outstanding	Good	Average	Fair	Poor
Promptness	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Courtesy	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Efficiency	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. How would you rate our overall service?
(Please circle your selection)

Outstanding Good Average Fair Poor ✓

3. Date of your visit: 8/16 8/17 8/20

4. Reason for your visit?
MARRIAGE

5. How long did you wait in line? 2 minutes

6. Do you have any suggestions to improve our services?
NOPE
EVERY TIME I CAME IN YOUR STAFF HAD SMILES AND WERE VERY HELPFUL

AUGUST IN O.C. HISTORY

Depot and Wharf at Newport Beach, Cal.



On August 21, 1906 , Newport Beach votes to incorporate as a city.
The measure to incorporate passed by a margin of 44 to 12.

- August 3, 1946** Six die in the crash of a B-25 U.S. Army bomber near Seal Beach.
- August 5, 2003** "The OC," a teen soap opera set in Newport Beach, debuts on the Fox Network.
- August 15, 1907** The Southern Pacific Railroad completes its "Orange County Loop Line," which includes stops in Newport Beach, Huntington Beach, Smeltzer (near Edinger Ave. and Gothard St.), Stanton, Santa Ana, and Anaheim.
- August 30, 1946** The Coast Community College District is formed with the intent to acquire Santa Ana Army Air Base property for a junior college (Orange Coast College).

Historical facts provided by Assistant Archivist Chris Jepsen.

Photo Credit: Orange County Archives

Courtesy of the Orange County Archives, a function under the Office of Clerk-Recorder Hugh Nguyen.

OCArchives.com

OUT AND ABOUT

This section will feature photos taken by department employees while they were out and about to help close our newsletter on a good visual note.



One of our staff took this photo of the County Administration South building during a walk through the civic center in Santa Ana.

Visit our webpage at: OCRecorder.com

Follow us on social media

[@ocrecorder](https://twitter.com/ocrecorder)

For more about the Orange County Archives visit:

OCArchives.com

