



HUGH NGUYEN

ORANGE COUNTY CLERK-RECORDER

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**June 2016 Newsletter
In This Issue**

NEWS AND UPDATES

- **Saturday Hours - July 23**
- **Streamlined Real Property Recording Services at Branch Office**
- **Completed Conservation Project and New Online Catalog at Archives**

COMMUNITY OUTREACH

- **Clerk-Recorder Speaks to Focus Group**
- **Clerk-Recorder Hosts Informational Booth at Bride World Expo**

A MESSAGE FROM CLERK-RECORDER HUGH NGUYEN

AWARDS AND RECOGNITIONS

Employee of the Month

SHARED MOMENTS

MAY IN O.C. HISTORY

OUT AND ABOUT

WWW.OCRECORDER.COM

WWW.OCARCHIVES.COM

WELCOME

Thank you for your interest in the Orange County Clerk-Recorder Department's newsletter. We will be bringing you periodic updates on the latest news, information and events affecting the department. I am honored and privileged to serve as your county clerk-recorder. Please contact my office at (714) 834-2500 or visit www.ocrecorder.com for more information about the department or the services provided to the public.

Sincerely,
Hugh Nguyen
County Clerk-Recorder



Regina Rivera of Clerk Operations, assists customers during one of our Saturday openings at the Old County Courthouse.

**SATURDAY HOURS
PLANNED FOR JULY 23**

The Clerk-Recorder Department will once again open its doors to the public on July 23, 2016 for its once-a-month Saturday hours.

The department's branch offices in Fullerton, Laguna Hills and the Old County Courthouse will be open from 10 am to 3 pm. Customers will be able to obtain marriage licenses, have marriage ceremonies performed, submit passport applications and obtain vital and official records.

The Orange County Archives will also be open from 10 am to 3 pm. The Archives are located in the basement of the Old County Courthouse in Santa Ana.

For more information about our Saturday hours, please visit us at:

www.ocrecorder.com



CLERK-RECORDER TO STREAMLINE REAL PROPERTY RECORDING SERVICES AT DEPARTMENT'S BRANCH OFFICES

Clerk-Recorder Hugh Nguyen is pleased to announce the implementation of a pilot program, which aims to streamline real property recording services at his department's branch office in Fullerton. The main feature of this pilot program is the stationing of a recordable document examiner at the branch office during regular business hours. The document examiner will examine walk-in customer's documents on the spot. This will drastically reduce the time it takes to record a document at the branch office.

To read more click [here](#).

CLERK-RECORDER ANNOUNCES COMPLETION OF CONSERVATION PROJECT AND NEW ONLINE CATALOG AT COUNTY ARCHIVES



Clerk-Recorder Hugh Nguyen holds one of the restored books from the Archives .

Clerk-Recorder Hugh Nguyen is pleased to announce two exciting enhancements at the Orange County Archives that will be a great benefit to academics, researchers, historians and the general public.

The Orange County Archives, a function under the Office of the Clerk-Recorder Hugh Nguyen, took the first step to complete an extensive conservation project in order to repair, clean, de-acidify, encapsulate and rebind property indexes from 1889-1953, as well as 60 of the most damaged deeds kept at the Archives.

In addition to this conservation project, the Archives recently launched a searchable online catalog that is accessible to anyone with Internet access.

To read more click [here](#).

CLERK-RECORDER SPEAKS TO FOCUS GROUP



On June 13, Clerk-Recorder Hugh Nguyen addressed Orange County's Real Estate Focus Group during their monthly meeting in Laguna Hills.

Clerk-Recorder Nguyen highlighted the services available to the public at his department's convenient office locations. He also touched on his inspirational story about his journey from war refugee to becoming Orange County's Clerk-Recorder.

He also spoke about the implementation of auto-indexing software that will allow customers to record real property documents during the day and have them available to the public the next business day.

To see photos of the event, please click [here](#) to visit our Facebook page.

Clerk-Recorder Hugh Nguyen addresses the Real Estate Focus Group.

CLERK-RECORDER SPEAKS TO FOCUS GROUP



On June 12, Clerk-Recorder Hugh Nguyen hosted an informational booth at Bride World Expo which was held at the Orange County Fairgrounds in Costa Mesa.

Department staff were on hand to answer any questions regarding the department's marriage and passport services and office locations. Staff reached out to the future couples reminding them of the importance of getting their marriage license prior to their big day.

Over 200 individuals visited the booth throughout the event. Clerk-Recorder Nguyen would like to thank Manny Gomez and Frank Cienfuegos for volunteering to work on a Sunday and for representing the department well.

To see photos of the event visit our [Facebook](#) page.

Clerk-Recorder Hugh Nguyen and staff at Bride World Expo.

A MESSAGE FROM CLERK-RECORDER HUGH NGUYEN



Clerk-Recorder Hugh Nguyen

Hello, my name is Hugh Nguyen. I am honored to serve as your Orange County Clerk-Recorder. As you may know, we offer many services that benefit Orange County residents and families at all four of our convenient locations, including; issuing birth, death and marriage certificates, passport services, registering notaries public and real property recordings.

We were the first county in the nation to record 7 million real property records electronically. We have been offering special Saturday hours for the past three years, for which we received a 2014 Merit Award from the California Association of Counties as well as a 2015 Achievement Award from the National Association of Counties.

I attribute this success to my hard-working staff. I am proud to have the best county employees. I enjoy watching them provide great customer service. They help keep the department's operations running smoothly. I will be introducing one of my staff members here and on our Facebook page, so that you may get to know every one of my superstar employees. We are all here to serve you and we are proud to serve our County.

Here to Serve – Anna



Today I would like to introduce you to Anna. Her County career began with the Clerk-Recorder Department 17 years ago in 1999. Anna started off in Clerk Operations where she issued marriage licenses and performed civil ceremonies. In the past, she has also issued birth death and marriage certificates, processed fictitious business name statements and registered notaries public.

Anna was most recently promoted to her current position as a senior document examiner. She examines real property documents submitted for recording and answers customer phone calls regarding document recordings.

Anna is a multi-tasker. She also assists me directly by providing support to my administrative support unit as needed. She covers the information desk in room 101 and at times also covers the executive secretary's desk as needed. She answers phone calls, greets customers and helps schedule some of my meetings.

I am grateful to have Anna as part of my staff. Anna is here to serve you.

Here to Serve – Leticia



Today I would like to introduce you to Leticia, a member of my document recording staff. Leticia's County career started 16 years ago at the Clerk-Recorder Department. She started working in the official records unit and eventually became a senior recordable document examiner. As a senior recordable document examiner, she assists the public with recording real property documents.

You will often see Leticia covering the reception desk when Lily, my executive secretary, is out of the office. Leticia plays an important role by assisting with phone calls to the department head and by helping customers as needed. She is friendly and her always positive attitude brightens up the office.

I am grateful to have Leticia as a member of my team. Leticia is here to serve you.

AWARDS AND RECOGNITIONS



EMPLOYEE OF THE MONTH

Every month, Clerk-Recorder Hugh Nguyen recognizes an employee who goes above and beyond their normal duties and who offers excellent service to our customers.

This month, Clerk-Recorder Nguyen is pleased to announce David Cabrera as the Employee of the Month for June 2016.

David is an essential part of the Clerk-Recorder Department. As the department's public information officer, some of David's responsibilities include: responding to public records requests, coordinating and submitting Agenda Staff Reports to the Board of Supervisors, conduct community outreach efforts, and much more. He also oversees the department's social media presence and ensures that all information is updated promptly.

David is a multi-tasker. He volunteers for our Saturday openings and assists with various department projects, all while managing his daily tasks and duties. Most recently, he assisted with the department's conversion to VOIP telephony. David has done a fantastic job at making our Administrative Support Unit run smoothly and efficiently. His willingness to share his knowledge and expertise is appreciated by all.

Please join me in congratulating David on his achievement.

SHARED MOMENTS

This section is dedicated for our staff members to share special moments with their families.

CONGRATULATIONS TO...



Richard Mendez, from our Clerk Operations Unit, on his daughter's high school graduation.



Daniela Rivera, from our Marriage Unit, on her daughter's graduation from Kindergarten

SHARED MOMENTS

This section is dedicated for our staff members to share special moments with their families.

CONGRATULATIONS TO...



Vanessa Garcia from Clerk Operations, on her daughter's graduation from Star Bright Academy.



David Cabrera, from our Admin Support Unit, on his daughter's promotion to junior high school.

JUNE IN O.C. HISTORY



On June 17, 1904, the Pacific Electric Railway opened a “Red Car” Line from Long Beach to Huntington

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| June 01, 1886 | Santa Ana became a city. Town founder William H. Spurgeon served as its first mayor. |
| June 06, 1975 | Knott's Berry Farm opened their Roaring 20s themed area. |
| June 14, 1974 | While sailing, Orange County Supervisor Ronald Caspers and nine others were lost at sea during a storm off the coast of Baja California. |
| June 23, 1963 | The Enchanted Tiki Room opened at Disneyland. |
| June 24, 2007 | El Toro "Great Park" promotional balloon ride was cleared for flight by the Federal Aviation Administration. |
| June 25, 196 | The crash of a Marine Corps transport plane near El Toro killed 84 Marines. |

This section brought to you courtesy of the Orange County Archives, a function under the Office of Clerk-Recorder Hugh Nguyen.

Historical facts provided by Assistant Archivist Chris Jepsen.

Historical photo courtesy of the Orange County Archives

www.ocarchives.com

OUT AND ABOUT

This section will feature photos taken by department employees while they were out and about to help close our newsletter on a good visual note.



Vanessa Garcia, from our Clerk Operations Unit, took this photo from the top of the Willis (Sears) Tower during her trip to the Chicago this past June.

Visit our webpage at: www.ocrecorder.com

For more about the Orange County Archives visit: www.ocarchives.com



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