



# HUGH NGUYEN

## CLERK-RECORDER

BIRTH AND DEATH RECORDS  
FICTITIOUS BUSINESS NAMES  
MARRIAGE LICENSES/RECORDS  
NOTARY REGISTRATION  
ORANGE COUNTY ARCHIVES  
PASSPORTS  
PROPERTY RECORDS

## NEWS RELEASE

For Immediate Release  
December 8, 2020

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### ORANGE COUNTY CLERK-RECORDER ANNOUNCES CHANGES TO SERVICES EFFECTIVE DECEMBER 11, 2020

In efforts to stop the spread of COVID-19, effective Friday, December 11, 2020, the Orange County Clerk-Recorder Department will be temporarily closing all over the counter service to the public until further notice. Most of the department's services may be requested by mail.

***“Unfortunately, the Governor’s stay at home order makes these closures necessary,” said Clerk-Recorder Hugh Nguyen. “I want the public to know that we will be working hard to continue providing services by mail. We are here for you despite our doors being closed.”***

The department will continue to provide marriage services at Honda Center in Anaheim by appointment only. Couples who have already booked a virtual marriage appointment, please be assured that your appointment is still being honored. For more information on obtaining marriage services or other services, please visit [OCRecorder.com](http://OCRecorder.com) or call our information line at (714) 834-2500. The department's call center will be available to customers from 8:00 a.m. to 4:30 p.m., Monday through Friday except holidays.

Effective Friday, December 11, 2020, the following services must be requested via mail. No over the counter or walk-in service will be available until further notice:

- Birth, death, and marriage certificates
- Real Property Recording Services
- Fictitious Business Name Statements
- Official Records Copies
- Notary Registrations
- EIR filings

Real property documents that need to be recorded can be mailed to our office using the U.S. Postal Service, UPS, or FedEx. Electronic recordings will not be affected by this closure and will continue as normal.

The following services will not be available until further notice:

- All professional registrations
- Attorney Services
- Passport Services

For more detailed information, please call the department's information line at (714) 834-2500, Monday through Friday, from 8 a.m. to 4:30 p.m. or visit us at [OCRecorder.com](http://OCRecorder.com).

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NORTH COUNTY BRANCH OFFICE  
WELLS FARGO BUILDING  
222 S. HARBOR BLVD., STE 110  
ANAHEIM, CALIFORNIA 92805

ORANGE COUNTY  
COUNTY ADMINISTRATION SOUTH  
601 N. ROSS STREET  
SANTA ANA, CALIFORNIA 92701

OLD ORANGE COUNTY  
COURTHOUSE  
211 W. SANTA ANA BLVD. ROOM 201  
SANTA ANA, CALIFORNIA 92701

SOUTH COUNTY BRANCH OFFICE  
LAGUNA HILLS CIVIC CENTER  
24031 EL TORO ROAD, SUITE 150  
LAGUNA HILLS, CALIFORNIA 92653