



## HUGH NGUYEN CLERK-RECORDER

BIRTH AND DEATH RECORDS  
FICTITIOUS BUSINESS NAMES  
MARRIAGE LICENSES/RECORDS  
NOTARY REGISTRATION  
ORANGE COUNTY ARCHIVES  
PASSPORTS  
PROPERTY RECORDS

# NOTICE

### **RE: First Page Recording Fee Increase – January 1, 2020**

To Our Valued Orange County Recording Customers:

Please be advised that effective January 1, 2020, the Orange County Clerk-Recorder will be increasing its standard first page recording fee by one dollar (\$1), pursuant to Government Code 27361.4 (c) which states:

*“The board of supervisors of any county may provide for an additional fee, other than the fees authorized in (Government Code 27361.4) subdivisions (a) and (b), of one dollar (\$1) for filing every instrument, paper, or notice for record provided that the resolution providing for the additional fee requires that the instrument, paper, or notice be indexed within two business days after the date of recordation.”*

The Orange County Board of Supervisors adopted Resolution No. 95-140, which approved the \$1.00 increase in recordable document fees allowable under Government Code 27361.4 (c). In addition, the requirement of indexing all recorded documents within two business days of recordation is being met by our office. For this reason, the Orange County Clerk-Recorder will increase its standard first page recording fee to \$7 on January 1, 2020.

The Orange County Clerk-Recorder prides itself in maintaining the lowest recording fee in the State of California, keeping its costs as low as possible while maintaining the highest level of service. Be assured that this same dedication will continue.

Thank you.

NORTH COUNTY BRANCH OFFICE  
WELLS FARGO BUILDING  
222 S. HARBOR BLVD., STE 110  
ANAHEIM, CALIFORNIA 92805

ORANGE COUNTY  
COUNTY ADMINISTRATION SOUTH  
601 N. ROSS STREET  
SANTA ANA, CALIFORNIA 92701

OLD ORANGE COUNTY  
COURTHOUSE  
211 W. SANTA ANA BLVD. ROOM 201  
SANTA ANA, CALIFORNIA 92701

SOUTH COUNTY BRANCH OFFICE  
LAGUNA HILLS CIVIC CENTER  
24031 EL TORO ROAD, SUITE 150  
LAGUNA HILLS, CALIFORNIA 92653



# HUGH NGUYEN

## Orange County Clerk-Recorder

### FEE SCHEDULE

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#### RECORDING FEES

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Standard first page**, one side 8 1/2" x 11"	\$ 7.00
Each additional standard page <i>(A \$3.00 charge will be added to all pages of a document containing a non-standard page)</i>	\$ 3.00
Combined documents** <i>(per title)</i>	\$ 7.00
Multiple References (per reference)	\$ 1.00
Indexing more than 10 names <i>(per group of 10 names)</i>	\$ 1.00
Notification of Involuntary Lien <i>(per debtor – not applicable to Mechanic Liens)</i>	\$ 10.00
Release of any state, county, city or municipality tax lien	\$ 10.00
Survey Monument Preservation Fund <i>(for each Grant Deed recorded showing a legal description other than a complete lot and tract)</i>	\$ 20.00
Document Transfer Tax <i>(per \$500)</i>	\$ .55
Change of Ownership <i>(applies when recording a change of ownership without a Preliminary Change of Ownership Report)</i>	\$ 20.00

**\* Pursuant to SB 2 - The Affordable Housing and Jobs Act, passed by the California State Legislature in 2017, the Orange County Clerk-Recorder is required to charge an additional \$75 per title on certain document recordings effective January 1, 2018.**

**\* In addition to the standard recording fees listed, a District Attorney Fraud Fee of \$3.00 per title will be applied to certain documents pursuant to Government Code Section 27388.**

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#### RECORDED DOCUMENT COPY FEES

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Document <i>(per page)</i>	\$ 1.00
Maps and Documents exceeding 11" x 18"	\$ 1.00
Certification <i>(only completed documents will be certified)</i>	\$ 1.00
Conformed Copies	\$ 1.00

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#### BIRTH AND DEATH RECORDS

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Certified Copy or Record Search	
Birth	\$ 28.00
Death	\$ 21.00

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## MARRIAGE LICENSES AND CEREMONIES

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Marriage License	\$	61.00
Confidential Marriage License	\$	66.00
Declaration of Marriage	\$	61.00
Duplicate Marriage License	\$	25.00
Affidavit to Amend a Confidential Marriage License		
Less than one year from license issuance date		No Fee
More than one year after license issuance date	\$	5.00
Marriage Ceremony	\$	28.00
Certified Copy of Marriage Certificate	\$	15.00
Search of Marriage Record	\$	15.00
Certificate of No Record of Marriage / Single Status	\$	15.00

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## FICTITIOUS BUSINESS NAME STATEMENTS

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Fictitious Business Name Statement (FBN)	\$	23.00
Each additional business name after the first	\$	7.00
Each additional registrant after two	\$	7.00
Statement of Abandonment of use of fictitious business name	\$	23.00
Statement of Withdrawal from Partnership operating under fictitious business name	\$	23.00
Search fee for each fictitious business name/registrant name	\$	7.00
Search and Certificate of Filing/Non-Filing for each fictitious business name/registrant	\$	9.00
Regular Copy ( <i>per page</i> )	\$	.15
Certification of Fictitious Business Name Statement	\$	2.00

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## NOTARY PUBLIC REGISTRATIONS AND AUTHENTICATIONS

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Registration and filing fees	\$	28.00
Bond recording fee ( <i>first page</i> )	\$	7.00
Fee for additional page	\$	3.00
Notary signature authentication	\$	13.00

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## PROCESS SERVER REGISTRATIONS

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Registration and filing fee ( <i>includes one identification card</i> )	\$	107.00
Bond recording fee ( <i>first page</i> )	\$	7.00
Fee for each additional page	\$	3.00
Replacement Identification cards	\$	10.00

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## PROFESSIONAL PHOTOCOPIERS / UNLAWFUL DETAINER REGISTRATIONS

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Registration and filing fee ( <i>includes one identification card</i> )	\$	182.00
Bond recording fee ( <i>first page</i> )	\$	7.00
Fee for each additional page	\$	3.00
Additional Identification cards	\$	10.00

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## FISH AND GAME FEES

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Negative Declaration	\$	2,480.25
Environmental Impact Report	\$	3,445.25
Administrative/Process Fee – paid to County Clerk-Recorder Department	\$	50.00

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## MISCELLANEOUS FEES

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Preliminary 20-day Notice of Mechanics Lien	\$	72.00
Certification of Registered Translators	\$	10.00
Filing of maps ( <i>subdivisions, parcels, surveys and assessments</i> )	\$	6.00
Each additional page	\$	2.00

## PASSPORTS FEES

**Passport Application Fees and Processing Fees are paid separately.**

Passport application fees are paid to the U.S. Department of State with a check or money order only.

Processing and passport photo fees must be paid to the Clerk-Recorder Department with any form of payment – check, cash, and credit/debit card.

### Adult Applicants (Age 16 Years and Older)

	Passport Application Fee	Processing Fee
Passport Book	<b>\$110</b> This fee is paid to U.S. Department of State with a check or money order only	<b>\$35</b> Paid separately to Clerk-Recorder Department with any form of payment.
Passport Card <i>A passport card is valid only for travel by land and sea to Canada, Mexico, Bermuda and the Caribbean.</i>	<b>\$30</b> This fee is paid to U.S. Department of State with a check or money order only	<b>\$35</b> Paid separately to Clerk-Recorder Department with any form of payment.
Passport Book and Card	<b>\$140</b> This fee is paid to U.S. Department of State with a check or money order only	<b>\$35</b> Paid separately to Clerk-Recorder Department with any form of payment.

**Passport Renewals** – The Clerk-Recorder Department does not process renewals. For information on how to renew your passport, please visit the U.S. Department of State's website at [www.travel.state.gov](http://www.travel.state.gov)

### Minor Applicants (Under Age 16)

	Passport Application Fee	Processing Fee
Passport Book	<b>\$80</b> This fee is paid to U.S. Department of State with a check or money order only.	<b>\$35</b> Paid separately to Clerk-Recorder Department with any form of payment.
Passport Card <i>A passport card is valid only for travel by land and sea to Canada, Mexico, Bermuda and the Caribbean.</i>	<b>\$15</b> This fee is paid to U.S. Department of State with a check or money order only.	<b>\$35</b> Paid separately to Clerk-Recorder Department with any form of payment.
Passport Book and Card	<b>\$95</b> This fee is paid to U.S. Department of State with a check or money order only.	<b>\$35</b> Paid separately to Clerk-Recorder Department with any form of payment.

### Other Fees

Expedite Fee	Paid per application, in addition to application fee. Provides faster processing than routine service. Fee is paid with a check or money order payable to the U.S. Department of State as part of the passport application fee if requested. This fee is subject to change without notice.	\$60
Passport Photos	This fee is paid separately to the Clerk-Recorder Department with any form of payment.	\$10

**\*Passport services are not available until further notice\***

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## OFFICE HOURS AND LOCATIONS

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County Service Center  
County Administration South  
601 N. Ross Street  
Santa Ana, CA 92701

Monday – Friday 8:00 a.m. to 4:30 p.m.  
(except holidays)

**All services are available by appointment only.**

Old Orange County Courthouse  
211 W. Santa Ana Blvd., Rm. 201  
Santa Ana, CA 92701

Monday - Friday 8:00 a.m. to 4:30 p.m.  
(except holidays)

**This office provides marriage services by appointment only.**

North County Branch Office  
Wells Fargo Building  
222 S. Harbor Blvd., Ste. 110A &  
110B Anaheim, CA 92805

Monday – Friday 9:00 a.m. to 4:30 p.m.  
(except holidays)

**This office provides marriage services by appointment only.**

South County Branch Office  
Laguna Hills Civic Center  
24031 El Toro Road, Ste. 150 Laguna  
Hills, CA 92653

Monday – Friday 9:00 a.m. to 4:30 p.m.  
(except holidays)

**This office provides marriage services by appointment only.**

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## MAILING ADDRESS

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Orange County Clerk-Recorder Department  
County Administration South  
601 N. Ross Street  
Santa Ana, CA 92701

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## PHONE NUMBERS

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Information Line: (714) 834-2500

Fax: (714) 834-2675

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## ACCEPTED FORMS OF PAYMENT

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We accept cash, personal checks, money orders, cashier's checks and credit/debit cards.

Credit Cards accepted: American Express, Discover Card, MasterCard and Visa

Please make checks payable to the County of Orange

Return Check Service Fee: \$25.00

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## ONLINE INFORMATION

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Orange County Clerk-Recorder  
OCRecorder.com

Orange County Archives  
OCArchives.com



Follow us on social media: @OCRECORDER



**All fees are subject to change without notice.**